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**Healthy Families New York/  
Home Visiting Program**

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**Performance Targets Manual  
March 2023**

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**CENTER FOR HUMAN SERVICES RESEARCH**  
UNIVERSITY AT ALBANY State University of New York

# HEALTHY FAMILIES NEW YORK/HOME VISITING PROGRAM PERFORMANCE TARGETS

## Health and Development Targets

Measurable target and timeframe	Cases meeting target	Cases not meeting target	Invalid cases
<p><b>HD1a. Immunizations at 6 months</b>  <i>At least 80% of target children will be up to date on ALL 6 month immunizations by 12 months of age</i></p> <p><b>Cohort:</b> <u>Target children 12 to 23 months old.</u></p>	<p>Target child(ren) must have shots recorded in each of the following immunization groups on the Target Child Medical form by first birthday (NYS Health Department Recommended Childhood Vaccination Schedule follows the <b>CDC Immunization Schedule</b>)</p>	<p>Less than required shots before or on first birthday.</p>	<p>No cases are invalid.</p>
<p><b>HD2a. Immunizations at 18 months</b>  <i>At least 80% of target children will be up to date on ALL 18 month immunizations By 24 months of age.</i></p> <p><b>Cohort:</b> <u>Target children 24 months or older</u></p>	<p>Target child(ren) must have shots recorded in each of the following immunization groups on the Target Child Medical form by the second birthday (NYS Health Department Recommended Childhood Vaccination Schedule follows the <b>CDC Immunization Schedule</b>)</p>	<p>Less than required shots before or on second birthday.</p>	<p>No cases are invalid.</p>
<p><b>HD3. Lead Assessment</b>  <i>At least 90% of target children will be assessed for the risk of lead in their environment according to the NYS Health Department's suggested schedule.</i></p> <p><b>Cohort:</b> <u>Target children 9 months and older</u></p>	<p>The lead assessment item (TC-7) must be recorded with a negative or positive on the age appropriate, valid follow-up form.</p>	<p>The lead assessment item (TC-7) is blank on the age appropriate, valid follow-up form.</p>	<p>The age appropriate follow-up form is:</p> <ul style="list-style-type: none"> <li>• Missing</li> <li>• Not reviewed by supervisor</li> <li>• Out of window</li> </ul>
<p><b>HD4. Medical Provider for target children</b>  <i>At least 95% of target children will have a medical provider.</i></p> <p><b>Cohort:</b> <u>All Target children 30 days and older</u></p>	<p>The following needs to be true:</p> <ul style="list-style-type: none"> <li>• For target children less than 6 months old as of the end date of the quarterly report, #18: Medical Provider on Target Child Identification and Birth outcomes must be checked “yes”, or</li> <li>• if 6 months or older, the age appropriate Follow up Form: TC-4. Medical Provider must be checked “yes”.</li> </ul>	<p>Appropriate form is there and valid and item is marked “no” or is blank</p>	<p>Target Child ID and Birth Outcomes form is missing or age appropriate Follow-up Form is:</p> <ul style="list-style-type: none"> <li>• Missing</li> <li>• Not reviewed by supervisor</li> <li>• Out of window</li> </ul>

Measurable target and timeframe	Cases meeting target	Cases not meeting target	Invalid cases
<p><b>HD5. Target Child Well Baby Medical Provider Visits by 15 months</b></p> <p>At least 90% of Target children will have at least 5 well baby visits by 15 months of age.</p> <p><b>Cohort: Target children 15 months to 21 months of age</b></p>	<p>Target child(ren) must have 5 visits dated and recorded on the Target Child Medical form by the 15 month birthday (NYS Health Department Recommended Schedule). Need to look at all visit slots.</p>	<p>Case has less than 5 visits dated on or before the 15 month birthday.</p>	<p>No cases are invalid.</p>
<p><b>HD6. Target Child Well Baby Medical Provider Visits by 27 months</b></p> <p>At least 90% of Target children will have 2 well baby visits between 15 and 27 months of age.</p> <p><b>Cohort: Target children 27 months to 33 months of age</b></p>	<p>Target child(ren) must have 2 visits recorded on the Target Child Medical form between 15 and 27 month of age (NYS Health Department Recommended Schedule).</p>	<p>Case has less than 2 visits dated after the 15 month birthday up to the 27 month birthday.</p>	<p>No cases are invalid.</p>

<p><b>HD7. Age Appropriate Developmental level</b></p> <p>At least 98% of target children will demonstrate age appropriate developmental milestones on the Ages and Stages Questionnaire or be referred for further evaluations/services if delays are detected.</p> <p><b>Cohort: Target children 4 months and older.</b></p>	<p>The age appropriate ASQ record must have <b>all scores</b> equal to or above cut off score <b>or</b> with at least one below cutoff score and 15. "Was target child referred?" marked "<b>yes</b>", <b>or</b> if the age appropriate ASQ is missing, then the last recorded ASQ must have 16a. "Has target child started receiving developmental services?" is marked "<b>yes</b>".</p>	<p>Below cutoff score on one measure and the #15 item is blank or "<b>no</b>"</p>	<p>Age appropriate ASQ is:</p> <ul style="list-style-type: none"> <li>• Missing</li> <li>• Not reviewed by supervisor</li> <li>• Out of window</li> </ul>
<p><b>HD8. Medical Provider for Primary Care Taker 1</b></p> <p>90% of Primary Care Takers will have a medical provider.</p> <p><b>Cohort: All Primary caretakers enrolled over 30 days from the end date of the quarter.</b></p>	<p>The following needs to be true:</p> <ul style="list-style-type: none"> <li>• For target children less than 6 months old as of the end date of the quarterly report, intake, #15 is "<b>yes</b>" or</li> <li>• if Target Child is 6 months or older, the age appropriate follow up form PC1-8. PC1 Medical Provider must be checked "<b>yes</b>"</li> </ul> <p>If the appropriate Follow-up Form is valid and the PC1 is not Living in the household, the case will not be counted in the cohort.</p>	<p>Has appropriate Intake or Follow-up Form and item 15 is marked "<b>no</b>" or is blank</p>	<p>Case is invalid when the intake from is missing or the age appropriate Follow-up is</p> <ul style="list-style-type: none"> <li>• Missing</li> <li>• Out of window</li> <li>• Not reviewed by supervisor</li> </ul>

## Parent Child Interaction Targets

Measurable target and timeframe	Cases meeting target	Cases not meeting target	Invalid cases
<p><b>PCI1. Primary Care Taker 1 breast feeding</b>  <i>30% of PC1s will breast feed their target children for at least 3 months from the birth of the child</i>  <b>Cohort:</b> Families with a bio-mom enrolled prenatally and target children 6 to 15 months</p>	<p>In 6m or 1y Follow-up Forms question TC-1 is answered “<b>yes</b>”            And            TC-2 is “4. Three months up to 6 months” or greater</p>	<p>Follow-up form is valid and TC-1 is blank or “<b>no</b>”            or            TC-1 is “<b>yes</b>”            And TC-2 is less than three months or is blank.</p>	<p>Age appropriate Follow-up is</p> <ul style="list-style-type: none"> <li>• missing</li> <li>• out of window</li> <li>• Not reviewed by supervisor</li> </ul>
<p><b>PCI1a. Primary Care Taker 1 breast feeding</b>  <i>30% of PC1s will breast feed their target children for at least 6 months from the birth of the child</i>  <b>Cohort:</b> Families with a bio-mom enrolled prenatally and target children 6 to 15 months</p>	<p>In 6m or 1y Follow-up Forms question TC-1 is answered “<b>yes</b>”            And            TC-2 is “5. Six months up to 1 year” or greater</p>	<p>Follow-up form is valid and TC-1 is blank or “<b>no</b>”            or            TC-1 is “<b>yes</b>”            And TC-2 is less than six months or is blank.</p>	<p>Age appropriate Follow-up is</p> <ul style="list-style-type: none"> <li>• missing</li> <li>• out of window</li> <li>• Not reviewed by supervisor</li> </ul>
<p><b>PCI2a. Valid CHEERS Check-In Assessments</b>  <i>90% of TCs will have 2 valid CCI assessments by TC’s first birthday.</i>  <b>Cohort:</b> TCs that are between 1 and 2 years old.</p>	<p>Two valid CHEERS Check-In assessments have been completed by the TC’s first birthday.</p>	<p>The required number of valid CHEERS Check-In assessments have not been completed in the specified timeframe.</p>	<p>CHEERS Check-In are</p> <ul style="list-style-type: none"> <li>• missing</li> <li>• out of window</li> <li>• Not reviewed by supervisor</li> </ul>
<p><b>PCI2b. Valid CHEERS Check-In Assessments</b>  <i>90% of TCs will have 2 valid CCI assessments between TC’s first birthday and second birthday.</i>  <b>Cohort:</b> TCs that are between 2 and 3 years old.</p>	<p>Two valid CHEERS Check-In assessments have been completed between the TC’s first birthday and the TC’s second birthday.</p>	<p>The required number of valid CHEERS Check-In assessments have not been completed in the specified timeframe.</p>	<p>CHEERS Check-In are</p> <ul style="list-style-type: none"> <li>• missing</li> <li>• out of window</li> <li>• Not reviewed by supervisor</li> </ul>

<p><b>PCI2c. Valid CHEERS Check-In Assessments</b></p> <p><i>90% of TCs will have 2 valid CCI assessments between TC's second birthday and third birthday.</i></p> <p><b>Cohort:</b> <u>TCs that are between 3 and 4 years old.</u></p>	<p>Two valid CHEERS Check-In assessments have been completed between the TC's second birthday and the TC's third birthday.</p>	<p>The required number of valid CHEERS Check-In assessments have not been completed in the specified timeframe.</p>	<p>CHEERS Check-In are</p> <ul style="list-style-type: none"> <li>• missing</li> <li>• out of window</li> <li>• Not reviewed by supervisor</li> </ul>
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## Family Life Course Targets

Measurable target and timeframe	Cases meeting target	Cases not meeting target	Invalid cases
<p><b>FLC1. Employment, Education and Training at target child's first Birthday</b>  <i>50% of families will be enrolled in an education program, job training or job placement program or will obtain employment by the target child's first birthday.</i>  <b>Cohort:</b> Families with target children 12 to 18 months</p>	<p>Cases meet the target when on the one year follow-up:            PC1-3 or OBP-3 or PC2-3 is “yes”            or            if PC1-6 or OBP-6 or PC2-6 is “yes”</p> <p>If the appropriate follow-up is valid and no participants are in home (PC1 and OBP and PC2), the case will not be counted in the cohort.</p>	<p>Cases do not meet the target when on the one year follow-up:            PC1-3 and OBP-3 and PC2-3 are blank or “no”</p> <p style="text-align: center;">and</p> <p>PC1-6 and OBP-6 and PC2-6 are blank or “no”</p>	<p>Case is invalid if the one year follow-up is</p> <ul style="list-style-type: none"> <li>• Missing</li> <li>• Out of window or</li> <li>• Not supervisor approved</li> </ul>
<p><b>FLC2. Employment, Education and Training at target child's second birthday</b>  <i>75% of families will be enrolled in an education program, job training or job placement program or will be employed by the target child's second birthday.</i>  <b>Cohort:</b> Families with target children 24 to 30 months</p>	<p>Cases meet the target when on the two year follow-up:            PC1-3 or OBP-3 or PC2-3 is “yes”            or            PC1-6 or OBP-6 or PC2-6 is “yes”</p> <p>If the appropriate follow-up is valid and no participants are in home (PC1 and OBP and PC2), the case will not be counted in the cohort.</p>	<p>Cases do not meet the target when on the two year follow-up:            PC1-3 and OBP-3 and PC2-3 are blank or “no”</p> <p style="text-align: center;">and</p> <p>PC1-6 and OBP-6 and PC2-6 are blank or “no”</p>	<p>Case is invalid if the two year follow-up is</p> <ul style="list-style-type: none"> <li>• Missing</li> <li>• Out of window or</li> <li>• Not supervisor approved</li> </ul>
<p><b>FLC3. Family Goal Plan</b>  <i>100% of families have at least one active goal at all times.</i>  <b>Cohort:</b> Active cases over 90 days of enrollment</p>	<p>The target is met if</p> <ul style="list-style-type: none"> <li>• Each case has an active goal at all times</li> </ul>	<p>Cases do not meet the target when they do not have an active goal.</p>	<p>No cases are invalid</p>
<p><b>FLC4. Family Economic Self-Sufficiency</b>  <i>At least 35% of families who reported inadequate/insufficient income at intake will no longer report this need on the target child's first birthday.</i>  <b>Cohort:</b> Families who enrolled under one-step enrollment and reported financial difficulties/insufficient income as a PC1 Current Issue at the FROG (at intake) with target child 1 to 2 years old.</p>	<p>The target is met if families who have “yes” on PC1 Issues “Financial difficulties/insufficient income” on the FROG (at intake), at 1 year, follow-up item on PC1 Issues “Financial difficulties/insufficient income” have “no” as an answer.</p>	<p>Response on the 1 year follow-up item on PC1 Issues:            “Financial difficulties/insufficient income.” Is ‘yes’</p>	<p>FROG is missing or 1 year follow-up is</p> <ul style="list-style-type: none"> <li>• Missing</li> <li>• Out of window or</li> <li>• Not supervisor approved</li> </ul>

Measurable target and timeframe	Cases meeting target	Cases not meeting target	Invalid cases
<p><b>FLC5. Education of Participants under 21 at Target Child's 6 months birthday</b></p> <p><i>At least 85% of PC1's under 21 at intake and without a high school degree or GED will be enrolled in a degree bearing program or receive a high school degree or GED certificate by the Target Child's 6 month birthday.</i></p> <p><u>Cohort: Target Children 6 to 12 months old and PC1 under 21 years old at Intake without a High School Degree or GED</u></p>	<p>Target is met if on the 6 month follow-up, for PC1, #5 Highest grade... is greater than 2,</p> <p>Or</p> <p>For PC1, #6. Has participant been involved in an educational... is marked <b>"yes"</b></p> <p>And the program type for the program is 1, 2, 3, or 6</p> <p>If the appropriate follow-up is valid and the PC1 is not Living in the Household, the case will not be counted in the cohort.</p>	<p>Target is not meet if on the 6 month follow-up, for PC1, #5 Highest Grade is &lt; 3 ,</p> <p>And</p> <p>For PC1, #6. Has participant been involved in an educational... is marked <b>"no"</b></p>	<p>Intake Form is missing or 6 month Follow-up is</p> <ul style="list-style-type: none"> <li>• Missing</li> <li>• Out of window or</li> <li>• Not supervisor approved</li> </ul>
<p><b>FLC6. Education of Participants under 21 at intake at Target Child's first birthday</b></p> <p><i>At least 90% of PC1's under 21 at intake and without a high school degree or GED will be enrolled in a degree bearing program or receive a high school degree or GED certificate by the Target Child's first birthday.</i></p> <p><u>Cohort: Target Children 12 to 18 months old and PC1 under 21 years old at Intake without a High School Degree or GED</u></p>	<p>Target is met if on the one year follow-up, for PC1, #5 Highest grade... is greater than 2,</p> <p>Or</p> <p>For pc1, #6. Has participant been involved in an educational... is marked <b>"yes"</b></p> <p>And the program type for the program is 1, 2, 3, or 6.</p> <p>If the appropriate follow-up is valid and the pc1 is not Living in the Household, the case will not be counted in the cohort.</p>	<p>Target is not meet if on the one year follow-up, for PC1, #5 Highest Grade is &lt; 3 ,</p> <p>And</p> <p>For PC1, #6. Has participant been involved in an educational... is marked <b>"no"</b></p>	<p>Intake Form is missing or the one year Follow-up is</p> <ul style="list-style-type: none"> <li>• Missing</li> <li>• Out of window or</li> <li>• Not supervisor approved</li> </ul>

Measurable target and timeframe	Cases meeting target	Cases not meeting target	Invalid cases
<p><b>FLC7. Referrals for Needed Services</b></p> <p><i>At least 75% of enrolled participants with DV, Substance Abuse, or Mental Health issues identified on the Assessment will be referred for the appropriate services within 6 months of enrollment.</i></p> <p><b>Cohort:</b> <u>Participants enrolled from 6 months to 12 months and one or more issues related to DV, Mental Health, or Substance Abuse on the Assessment.</u></p>	<p>If Current Issue on Assessment 74g (DV) is marked 'Yes', then a service referral for PC1 with service code 51 is found and dated before intake date+6 months, And</p> <p>If Current Issue on Assessment 74a (Alcohol) or 74b (Substance abuse) is marked 'Yes', then a service referral for PC1 with service code 52 is found and dated before intake date+6 months, And</p> <p>If Current Issue on Assessment 74d (Depression) or 74e (Other mental illness/disability) is marked 'Yes', then a service referral for PC1 with service code 49 or 50 is found and dated before intake date+6 months.</p>	<p>If any of the DV, SA or MH issues identified on the Assessment do not have the corresponding referral, target is not met</p>	<p>Nothing is invalid</p>