



**Employment Opportunity
(1) Family Support Specialist SUPERVISOR**

Location of Job:	Buffalo, New York
Employer:	Buffalo Prenatal-Perinatal Network
Program Name:	Buffalo Home Visiting Program
Reports to:	Program Manager
Job Title:	FAMILY SUPPORT SPECIALIST SUPERVISOR
Description of Duties:	Supervisor will manage direct service staff. Will provide assistance to the FSS's in the individual and family risk assessment and case management. Coordinate community services for the family as needed. Supervise actual home visits on a monthly basis. Will provide community group presentations. Establish contacts with appropriate service providers and arrange for client referrals procedures. Perform other duties as assigned by Program Manager.
Hours:	8:30 AM – 4:30 PM
Education:	Master's degree in human services or fields related to working with children and families, or bachelor's degree in these fields with three (3) years of relevant experience a must.
Physical Requirements:	Must be mobile to visit homes through out Buffalo area. Must be able to work flexible hours, including some evening hours. Must be able to lift miscellaneous items under 35 lbs. without assistance. Spend minimum of 20% of workday at desk writing reports, making phone calls, filing, reports, etc.
Contact Information:	AnnMarie Correa, Program Manager 625 Delaware Avenue – Suite 410 Buffalo, New York 14202 No Phone Calls Please! Email: mc@bppn.org EOE