



**Employment Opportunity  
(6) FAMILY SUPPORT SPECIALIST**

<b>Location of Job:</b>	Buffalo, New York
<b>Employer:</b>	Buffalo Prenatal-Perinatal Network, Inc.
<b>Program Name:</b>	Buffalo Home Visiting Program
<b>Job Title:</b>	<b>FAMILY SUPPORT SPECIALIST</b>
<b>Description of Duties:</b>	<p>Will provide direct home-based services to families, manage cases and coordinate referrals to appropriate community services.</p> <p><b>PHYSICAL REQUIREMENTS:</b>            Must be able to operate motor vehicle and have own transportation.            Must have valid NYS Driver’s License.</p> <p>Must be mobile to visit homes through out Buffalo area, including some evening hours.</p> <p>Spend minimum of 20% of workday at desk writing reports, making phone calls, filing, data entry, etc.</p> <p>Must be able to lift miscellaneous items under 35 lbs. without assistance.</p>
<b>Hours:</b>	8:30 AM – 4:30 PM
<b>Education:</b>	High school diploma or equivalent with some community experience.
<b>Experience:</b>	Preferential treatment will be given to public assistance recipients that have completed educational & job training.
<b>Contact Information:</b>	<p align="center">AnnMarie Correa, Program Manager            625 Delaware Avenue – Suite 410            Buffalo, New York 14202</p> <p align="center"><b>No Phone Calls Please!</b>            Email: <a href="mailto:mc@bppn.org">mc@bppn.org</a>            EOE</p>